

Safeguarding and Welfare Requirement: Health

Providers must ensure there are suitable hygienic changing facilities for changing any children who are in nappies.

6.4 Nappy changing

Policy statement

No child is excluded from participating in the setting who may, for any reason, not yet be toilet trained and who may still be wearing nappies or equivalent. East Leake Pre-School Playgroup works with parents towards toilet training, unless there are medical or other developmental reasons why this may not be appropriate at the time.

East Leake Pre-School Playgroup provides nappy changing facilities and exercises good hygiene practices in order to accommodate children who are not yet toilet trained.

East Leake Pre-School Playgroup sees toilet training as a self-care skill that children have the opportunity to learn with the full support and non-judgemental concern of adults.

Procedures

- Staff work on a daily rota for changing nappies/pull ups. The member of staff on duty has a list of children who are wearing nappies/pull ups in the session and change nappies according to this schedule. Nappies are changed once per session, or more frequently where necessary.
- The member of staff on duty will record the times of nappy changes, the contents of the nappy and, if necessary, make any additional comments on each child's individual nappy changing log. This record is available for parents/carers to see on request.
- Playgroup's changing area is warm, with a safe area to lay children and no bright lights shining down in their eyes. There are objects of interest to take the child's attention.
- Each child has their own bag brought from home to hand with their nappies or pull ups and changing wipes.
- The staff put on gloves and aprons before changing starts and the area is prepared. Paper towel is put down on the changing mat freshly for each child.
- All our staff are familiar with our hygiene procedures and carry these out when changing nappies.
- Our staff never turn their back on a child or leave them unattended whilst they are on the changing mat.
- The staff are gentle when changing; they avoid pulling faces and making negative comments about 'nappy contents'.
- The staff do not make inappropriate comments about children's genitals when changing their nappies.
- Staff will only apply nappy cream (supplied by the parent/carers) if signed authorisation has been given.

- We ensure that nappy changing is relaxed and a time to promote independence in young children.
- Playgroup encourages children to take an interest in using the toilet; they may just want to sit on it and talk to a friend who is also using the toilet.
- Playgroup encourages children to wash their hands, and have soap and paper towels to hand.
- Playgroup does not use anti-bacterial hand wash liquid or soap for young children; young skin is quite delicate and anti-bacterial products kill off certain good bacteria that children need to develop their own natural resistance to infection.
- Older children access the toilet when they have the need to and are encouraged to be independent.
- Playgroup disposes of nappies and pull ups hygienically. Nappies and pull ups are bagged and put in the nappy bin located in the nappy area. This is emptied after every session in to the yellow PHS bin outside the Surestart building. Cloth nappies, trainer pants and ordinary pants that have been wet or soiled are bagged for parents to take home.
- Playgroup has a 'duty of care' towards children's personal needs. If children are left in wet or soiled nappies/pull ups in the setting this may constitute neglect and may be considered a disciplinary matter.

This policy was adopted by	East Leake Pre-School Playgroup	<i>(name of provider)</i>
On	13/10/2016	<i>(date)</i>
Date to be reviewed	October 2017	<i>(date)</i>
Signed on behalf of the provider	<hr/>	
Name of signatory	Susanna de Jongh	
Role of signatory (e.g. chair, director or owner)	Chair	